

**APPLICATION FOR ADMISSION TO MEMBERSHIP OF LIBRARY
RESEARCH REFERENCE AND TRAINING DIVN. (MIN. OF I&B),
'A' WING, SHASTRI BHAWAN, NEW DELHI
(ACCREDITED PRESS CORRESPONDENTS)**

1. Name (in Block letters)
2. Designation
3. Accreditation No.
4. Validity of Accreditation : From _____ To _____
5. Full address of the organisation /Institution (paper) you represent

6. Permanent Home Address
7. Local address
8. E-mail address
9. Telephone No. office Res.

(Signature of the Applicant)
Date.....

.....
NAME OF THE FORWARDING ORGANISATION/INSTITUTION
.....

No. Dated.....

Certified that

1. The particulars filled in by Shri/Smt/Miss
are correct. He/She may be enrolled as member of the RR&TD Library.
2. This organisation/institution undertakes responsibility for the safe return of Library books loaned to him/her and shall pay the price of book (s)/damaged by him/her in case he/she fails to do so.
3. That on the expiry of his/her accreditation or association with this organisation/institution a formal request will be made for issue of a NO DEMAND CERTIFICATE.

Date.....

Signature.....
(with name in Block letters)

Designation
And office stamp

Tele. No.

The Director
Research Reference & Training Division,
Ministry of I&B, New Delhi-1

Please issue two cards.

Signature.....
Librarian

Received Library card No.

Signature

**APPLICATION FOR ADMISSION TO MEMBERSHIP OF LIBRARY RESEARCH
REFERENCE AND TRAINING DIVN. (MIN. OF I&B),
'A' WING, SHASTRI BHAWAN, NEW DELHI
(NON-GAZETTED OFFICER)**

1. Name (in block letters as entered in the Service Book)
2. Designation
3. Date of Birth
4. Date of Retirement
5. Full Office Address of the Department

Telephone No.
6. Permanent Home Address:
7. Local Address:
8. E-mail address
9. Tel.:
10. I have read the rules applicable in this behalf and I agree to abide by them. I authorize the Ministry/Deptt. to deduct from the amount due to me the price of the books and publications etc., which may be lost or damaged by me and not to make any payments due to me on the termination of connection with the Ministry/Deptt..... without obtaining 'NO DEMAND CERTIFICATE' from the RR&TD Library.
11. I have not been a member of this Library before.
12. I had been a member of this Library when I was in the ministry of Deptt. of and had obtained 'NO DEMAND CERTIFICATE' on my transfer to the present office.

Date: _____ Signature of Applicant _____

NAME OF THE FORWARDING OFFICE/SECTION _____

Date

The particulars filled in by the applicant are correct. He/She may be admitted as member of the RR&TD Library. This Ministry/Deptt. will without assuming any responsibility whatever in this behalf assist to Library in recovering books overdue from him/her and price of books lost or damaged by him/her. On termination of his/her connection with this Ministry/Deptt. this office will not make any final payment due to his/her without obtaining a 'NO DEMAND CERTIFICATE' from the Library.

Signature.....

(With name in block letters)

Membership No.

Designation &

Office Stamp.....

Signature of Applicant

Telephone No.

**APPLICATION FOR ADMISSION TO MEMBERSHIP OF LIBRARY RESEARCH
REFERENCE AND TRAINING DIVN. (MIN. OF I&B),
'A' WING, SHASTRI BHAWAN, NEW DELHI
(GAZETTED OFFICER)**

13. Name (in block letters as entered in the Service Book)
-
14. Designation
15. Date of Birth/Date of Retirement
16. Full Office Address: Deptt.....
Tel.:
17. Permanent Home Address:
18. Local Address:
19. E-mail address
20. Tel.:.....
21. I have read the rules applicable in this behalf and I agree to abide by them. I authorize the Ministry/Deptt. to deduct from the amount due to me the price of the books and publications etc., which may be lost or damaged by me and not to make any payments due to me on the termination of connection with the Ministry/Deptt..... without obtaining 'NO DEMAND CERTIFICATE' from the RR&TD Library.
22. I have not been a member of this Library before.
23. I had been a member of this Library when I was in the ministry of Deptt. of and had obtained 'NO DEMAND CERTIFICATE' on my transfer to the present office.

Date:

Signature of Applicant

NAME OF THE FORWARDING OFFICE/SECTION.....
.....Date

The particulars filled in by the applicant are correct. He/She may be admitted as member of the RR&TD Library. This Ministry/Deptt. will without assuming any responsibility whatever in this behalf assist to Library in recovering books overdue from him/her and price of books lost or damaged by him/her. On termination of his/her connection with this Ministry/Deptt. this office will not make any final payment due to his/her without obtaining a 'NO DEMAND CERTIFICATE' from the Library.

Signature.....

(With name in block letters)

Membership No.

Designation &

Office Stamp.....

Signature of Applicant

Telephone No.

**APPLICATION FOR ADMISSION TO MEMBERSHIP OF LIBRARY
RESEARCH REFERENCE AND TRAINING DIVN. (MIN. OF I&B),
'A' WING, SHASTRI BHAWAN, NEW DELHI
(RETIRED – GAZETTED OFFICERS OF C.I.S.)**

1. NAME
(in block letters as entered
in the Service-book)
2. Designation & Office
(at the time of retirement)
3. Retirement Date
4. Full office Address

Ministry
Department
Section
5. Permanent Home Address
6. Local Address
7. E-mail address
8. Telephone (if any)

I have read the rules applicable in this behalf and I agree to abide by them. I have deposited Rs. 200/- in the form of Savings Bank account no. Dated..... duly pledged in favour of Director, RR&TD with the Post Office at Shastri Bhawan, New Delhi. The Pass Book has been handed over to the Cashier, RR&TD and an Yearly fee of Rs. 20/- has also been deposited with him vide receipt no..... dated I premise to pay by January every year an yearly fee of Rs. 20/-.

I authorize the Director, RR&TD to forfeit the security deposit in case I fail to make good the loss or damage of books any publications etc. as may be intimated by RR&TD Library.

Signature of the applicant

Date

Signature of the Cashier (RR&TD)

Tickets prepared by
(Sig.)

Membership No.
(Ticket No.)

Received two library tickets
Signature
Date